

UPTON SCUDAMORE PARISH COUNCIL

Clerk: Rebecca Hathaway-White

Pembroke Farm, The High Street, Tilshead, Wiltshire, SP3 4RX

Tel: 07802 679457

Email: clerk@uptonscudamoreparishcouncil.gov.uk

**Meeting of Upton Scudamore Parish Council
to be held at St Mary's Church on Tuesday 11th August 2026 at 7pm**

All Parish Council Meetings are open to the Public and Press.

5th August 2026

To All Members of Upton Scudamore Parish Council

Dear Councillor

You are summoned to the Annual Meeting of Upton Scudamore Parish Council to be held at St Mary's Church, Upton Scudamore Tuesday 11th August 2026 at 7pm to transact the business set out below.



Rebecca Hathaway-White
Parish Clerk

MEETING SCHEDULE

7.00pm

Public Participation

To enable members of the public to address the Council regarding matters relating to the village.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence.**
- 2. To approve** as a correct record, the minutes of the Council meeting held on 9th June 2026, copies of these minutes have been circulated.
- 3. Dispensations and declarations of interest** Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities. None
- 4. Exclusion of the press and public.** [Standing Order #3d No](#)
- 5. Consultations on planning applications.**
(Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

None

6. Accounts for Payment [LGA 1972 s150 \(5\)](#)

Council is asked to ratify the payments made, approve the current payments listed and to authorise the Clerk to make the payments via Online Banking.

Payments for ratification

Employment costs (June)	£233.44
Employment costs (July)	£233.44

7. Approval and signing-off of parish accounts for the month ending 31st July 2026

Council is requested to approve the accounts for the month ending 31st July 2026 as previously circulated.

8. HGV Sat Nav Issues. Councillors are asked to note that there has been an increase in reports of HGVs following SatNavs and causing issues. If you have issues with HGVs mis-following sat nav directions please see the below link in the sat nav section, you can contact the companies to report issues etc. [Road freight - Wiltshire Council](#)

9. IT Policy. Councillors are asked to approve and adopt the IT Policy, previously circulated.

10. Data Protection Policy. Councillors are asked to approve and adopt the Data Protection Policy, previously circulated.

11. Data Retention Policy. Councillors are asked to approve and adopt the Data Retention Policy, previously circulated.

12. Data Breach Procedure. Councillors are asked to approve and adopt the Data Breach Procedure, previously circulated.

13. Subject Access Request Procedure. Councillors are asked to approve and adopt the Subject Access Request Procedure, previously circulated.

14. Subject Access Request Form. Councillors are asked to approve and adopt the Subject Access Request Form, previously circulated.

15. Update on Items from previous meetings, to include: -

- i) Parish Steward
- ii) LHFIF
- iii) Resilience Initiative
- iv) Condition of the road at Upton Scudamore

16. Update from meetings attended

17. Partnership Meetings to consider attending: -

- i) Warminster Area Board – 19th November 2026
- ii) Warminster LHFIF – 11th November 2026, 4th March 2027

18. Date of next meeting.

The next meeting will be held on the 3rd November 2026 at St Marys Church, Upton Scudamore. The minutes of this meeting will be available to all members of the public from the village website www.uptonscudamoreparishcouncil.gov.uk or by contacting the Parish Clerk clerk@uptonscudamoreparishcouncil.gov.uk